

**Committee of The Whole Meeting
Village of Third Lake Board
October 7, 2024
Minutes**

1. Mayor Butch Buckley called the meeting to order at 7:03 p.m.

2. Roll Call

Present: Hameister, Honegger, Van Zeyl, Buckley
Absent: Mateja, Novak, Roesler
Also Present: Ed Semrad, Chris Trindle

3. Approval of Minutes of the Committee Meeting September 3, 2024

Motion by Van Zeyl, seconded by Honegger to approve the Minutes of the Committee Meeting: September 3, 2024.

Ayes: All Nays: None MOTION CARRIED

4. Visitor's Comments: None.

5. Old Business:

Mayor Buckley reported that Lake County EMA had previously brought in a new staff member to oversee Emergency Operations Plans. This person left and a new person was hired as an EM specialist. She produced another new format for us to rewrite our EOP and now she has left. We will rewrite it in new format but it may have to be revised after Lake County Emergency Agency hires another specialist.

6. New Business:

A. Resolution – R24-10-01 Contract with Avon Township – Snow Removal.

Mayor Buckley advised that Avon Township had an employee retire so he may have to dedicate more time for snow removal this season.

B. Village Calendar for Year 2025

Mayor Buckley asked if anyone noted any errors and if so please let him know.

7. Discussion and action on items on Committee Notes of September 3, 2024

LAKES

A. Mayor Buckley reported that buoys are out of the water and the aerators will be shut down on Wednesday, 10/9/24.

B. Mayor Buckley advised another company, in addition to the current company will be available to remove lifts.

FINANCE AND POLICY

A. Mayor Buckley gave an office equipment update; he has two bids for three new computers, including larger monitors and Microsoft Windows 11 Pro Standard Operating System. The vender with larger monitors and faster computers is recommended. The proposal is \$5,052.99. He also advised that the new office desk phones will be installed on 10/17/24.

PLANNING ZONING AND ORDINANCES

- A. Mayor Buckley advised that the Planning and Zoning document only needs one more chapter, Definitions, review completed before compiling the chapters into one document for further reviews.

PUBLIC WORKS

- A. Mayor Buckley said he would like to improve the park to include a sprinkler system; he has a quote of \$6,000 as a reference for planning next year's budget. He said there has also been interest in a gazebo and fishing pier in the park, he said he would like the board's ideas and help.
 - B. A tree along new road has died and needs to come down, the cost is \$800.
 - C. Looking for ideas from landscape architects for improving grounds around the Village Hall and parking lot. Working with MCHOA landscaping for ideas as well. Project will be in next year's budget.
 - D. Mayor Buckley announced that an open house is planned for 10/27/24, 1:00 - 4:00pm to showcase our new improved Village Hall, the Public Works garage, equipment and the new park. We will purchase light snacks from our local restaurants.
 - E. Mayor Buckley said he will be working on a vehicle ordinance for non-highway vehicles in the village. There are no current issues, but more residents are asking to use them in their subdivisions.
 - F. Mayor Buckley reported that Comcast is to start at the end of the week to remove overhead lines and replace them with below ground service to homes on the north side of N. Lake Ave.
8. Open to Floor
9. Motion to go into Executive Session to discuss new Village Clerk.

Motion Van Zeyl, seconded by Honegger


Ayes: All Nays: None MOTION CARRIED

Executive session: 7:26 to 7:33

10. Motion to adjourn the meeting. Time: 7:35

Motion Van Zeyl, seconded by Honegger

Ayes: All Nays: None MOTION CARRIED

Approved: 
Mayor Rodney Buckley

ATTEST: 
Kendra Saemann, Administrative Assistant