

**Committee of The Whole Meeting
Village of Third Lake Board
87 N Lake Ave.
November 6, 2023
Minutes**

1. Mayor Buckley called the meeting to order at 7:00 p.m.
2. Roll Call
Present: Hameister, Honegger, Mateja, Novak, Van Zeyl
Absent: Roesler
Also Present: Chris Trendle

3. Approval of Minutes of the Committee Meeting October 2, 2023

Motion by Mateja, seconded by Honegger to approve the Minutes of the Committee Meeting October 2, 2023.

Ayes: All

Nays: None

MOTION CARRIED

4. Visitor's Comments
5. Old Business
6. New Business
 - A. Resolution – R23-11-01 Check Signing Policy
Mayor Buckley explained that this policy was created at the request of the auditors. It explains the process of who can issue and sign checks and raised the amount to \$2000 for authorized expenses.
 - B. Resolution – R23-11-02 Avon Township Road Agreement – Mayor Buckley said that Avon Township services and repairs roads in the village when requested.
 - C. Resolution – R23-11-03 Amend past MFT expenses – Mayor Buckley explained that the village had an MFT audit and discovered that a road project was paid with MFT funds. This project has been completed and the resolution is for the additional funds that were needed to complete the project.
 - D. Resolution – R23-11-04 Designating Public Depository and Authorizing Withdrawal of Public Moneys – General Account - Mayor Buckley explained that these resolutions are needed in order to add Kelly as a check signer on the accounts for the village.
 - E. Resolution – R23-11-05 Designating Public Depository and Authorizing Withdrawal of Public Moneys – Operating Account
 - F. Resolution – R23-11-06 Designating Public Depository and Authorizing Withdrawal of Public Moneys – MFT Account

The consensus of the board is to add all resolutions to the consent agenda.

7. Discussion and action on items on Committee Notes of October 2, 2023

LAKES

- Dam open – Mayor Buckley explained that the dam is open and Third Lake is down about a foot, but there is a beaver dam at Druce Lake so that lake is not receding as quickly.
- Carp Harvesting – Mayor Buckley said that the Lake County Health Department offered to harvest carp in the spring. The village would be responsible for disposing of the carp.
- Temporary Fence at Dam – Mayor Buckley said that a fence is needed at the dam to deter people from going behind the dam. He said that the fence needs to be temporary since NorthShore Gas will be abandoning a gas line that goes across dam to Linden Lane.
- SWC survey for Forest Preserve Study – Mayor Buckley said that a drone was used this week to map the Forest Preserve area and Mill Creek that flows into Third Lake. The study will identify what can be done to improve water quality into Third Lake and also help Avon Township with drainage when doing road improvements on Linden.

FINANCE AND POLICY

PLANNING

- Update permitting procedures – Mayor Buckley explained that the office is updating the process to include Health Department requirements (wells and food) and sprinkler system requirements.

ZONING AND ORDINANCES

- The consultant is reviewing Article I & II along with the help of the office staff. A P&Z committee meeting will be scheduled for the members to discuss the revision. A public hearing will be held once all the articles have been completed by the consultant and reviewed by the P & Z committee.

PUBLIC WORKS

- Landscaping bricks for Village Hall – Mayor Buckley said that he cleared the area by the flagpole and put gravel in the location. He said that he is looking to brick the area and showed ideas to the trustees. He said that there is a possibility of en
- Clerk Smith stated that several ideas have been discussed regarding activities that can take place at the park to bring residents together.

8. Open to Floor


- Mayor Buckley explained to trustees that it was discovered that trustees were only using the village email and not the Microsoft Office products, therefore the village can save by changing the contract to only use the village emails. This change will be effective at the renewal date.

9. Adjournment

Motion by Mateja seconded by Honegger to adjourn the meeting at 7:38 p.m.

Ayes: All Nays: None

MOTION CARRIED

Approved: 
Rodney Buckley, Mayor

ATTEST: 
Michelle Smith, Village Clerk